

Appointments to Outside Bodies

Date: 16th July 2021

Report of: Head of Democratic Services

Report to: Member Management Committee

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

What is this report about?

Including how it contributes to the city's and council's ambitions

- This report outlines the Member Management Committee's role in relation to Elected Member appointments to Outside Bodies and seeks agreement to a schedule detailing those organisations that the Council will continue to make an appointment to; and agreement of the nominations to those organisations which fall to this Committee to make an appointment to.
- Determination of the appointments is based on specific criteria set out in the Procedure Rules and supports the aims of the Best Council Plan to work with all communities as a team for Leeds and by supporting what the Council and its partners are focussing on during the 2021/22 Municipal Year to improve outcomes.

Recommendations – Members are asked to:

- a) Note the process set out in the Outside Bodies Procedure Rules which this Committee follows when making appointments, attached at Appendix 1 of this report;
- b) Note the information contained in paragraphs 10 and 12 relating to organisations that no longer require Member representation and organisation name changes;
- c) Note the current position with regards to new and existing Outside Bodies which required appointments since the last MMC and were confirmed through the delegated decision process as outlined in paragraph 18 (Morley Town Deal Board; Groundwork Yorkshire, Lord Mayors Appeal Fund, Local Government Association and the Leeds Culture Trust Board);
- d) Consider the current position regarding appointments to Leeds Bradford Airport Joint Consultative Committee (paragraph 13) and Leeds United Foundation (paragraph 17) and make appointments as appropriate;
- e) Consider the current position in relation to Elected Member appointments to Outside Bodies and 'Other Bodies' detailed in Appendix 2;
- f) Approve the schedule at Appendix 3 and confirm the delegation of the appointment to these organisations to the Community Committees;
- g) Note and consider the Insurance and Indemnities document, attached at Appendix 4, and approve the approach suggested in paragraph 19 to disseminate this information to all Members of Council.

Why is the proposal being put forward?

- 1 Under the Appointments to Outside Bodies Procedure Rules, Member Management Committee is requested to review the list of notified Outside Bodies (and 'Other Bodies') on an annual basis and to determine whether the Council should make/continue to make an appointment to those bodies. Throughout the year, Member Management Committee considers any changes necessary to the appointments.
- 2 Determination is based on one or more of the following criteria being met:
 - the proposed appointment is a statutory requirement;
 - the proposed appointment would be consistent with the Council's policy or strategic objectives; and/or
 - the proposed appointment would add value to the Council's activities.
- 3 The process by which this is undertaken is detailed in the Appointment to Outside Bodies Procedure Rules – a copy of the full Procedure Rules is attached at **Appendix 1**.
- 4 The current schedule of bodies to which this Committee makes appointments is attached at **Appendix 2**. This schedule was agreed by Member Management Committee in July 2019 and identifies those appointments which fall to the Committee to make. Due to the Coronavirus pandemic the Committee did not meet during the 2020/21 Municipal Year and Elected Member appointments to Outside Bodies made for the 2019/20 Municipal Year were carried forward for 2020/21.
- 5 In relation to these appointments Member Management Committee is asked to:
 - confirm that the Council will continue to make an appointment to those organisations listed;
 - confirm the allocation of responsibility for appointments to the Member Management Committee;
 - consider those Members which they would wish to appoint to serve on the organisations listed in **Appendix 2**; and
 - confirm the allocation of responsibility for appointment to the organisations listed in **Appendix 3** to the Community Committees
- 6 The appointment procedure advises the Member Management Committee to have regard to the principle of securing an overall allocation of places which reflects the proportion of Members from each Political Group on the Council as a whole, and to have regard to a Member's current interests prior to making any appointment to avoid any potential conflict of interest.
- 7 Elected Members should normally fill all available appointments and all appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 8 It is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Member Management Committee and agreement sought as to whether the vacancy will be filled.
- 9 Group Whips were contacted in advance of the meeting seeking consideration of their Group appointments in readiness for this meeting, or to confirm they are to remain the same. Any notifications are set out in an additional 2021/22 column within Appendix 2 . An updated schedule will be circulated in advance of the meeting to ensure that Members are considering the latest position.

- 10 Group Whips were also informed that those organisations shaded red (Healthy Leeds Network; Private Rented Sector Forum; Leeds Schools Forum; Lineham Farm and The Northern College for Residential Adult Education) had given notification that they no longer meet or no longer required the council to nominate/appoint an Elected Member.
- 11 Members are reminded that where an Outside Body has been categorised as a ‘Strategic and Key Partnership’, the appointment will be made by the Member Management Committee. In those cases where an Outside Body has been categorised as ‘Community and Local Engagement’, the appointment will be made by the appropriate Community Committee. **Appendix 3** contains the current list of appointments delegated to the Community Committees.

Name Changes

- 12 Members are asked to note the following Outside Bodies/Other Bodies name changes:
 - Complex Needs Partnership to SEND Partnership Board
 - Sustainable Economy & Culture Board to Inclusive Growth Delivery Partnership.

New Appointments to Consider

- 13 Leeds Bradford Airport Consultative Committee - Members will recall that the Leeds Bradford Airport Consultative Committee (ACC) previously agreed a request for the local community within the Inner North West Community Committee area to be represented on the ACC. At the last MMC meeting, the Committee was keen to ensure that local residents of the Outer North West CC area were also represented formally by an elected local ward councillor.
- 14 In line with this Committees’ wishes a further request was submitted to the ACC who considered the request at their meeting on 11th December 2019. In response, the ACC re-emphasised that an additional place for a single member for the Headingley, Weetwood and Meanwood communities is agreed (representation from the Inner North West Community Committee); and further elected Member representation is already present on the ACC via a representative of the Yeadon community.
- 15 The ACC Chair also made a suggestion proposing that the place currently held by Councillor P Wadsworth could be deemed to represent the local Leeds Outer North West Community Committee in addition to his strategic appointment for LCC.
- 16 In conclusion, LBACC has granted three places for Leeds Councillors on its Committee, which are currently designated by MMC as 2 ‘Strategic and Key Partnerships’ places (Councillors Wadsworth and P Grahame) and one new “Community and Local Engagement” place, previously agreed to be restricted to an Inner North West Community Committee appointment.
 - Members are now asked to determine the appointments to the 3 available places the status of which could be re-designated should the Committee so wish.
- 17 Leeds United Foundation – In March 2021, the Council received a request from the Chair of the Leeds United Foundation for Member representation. One seat is available and it is proposed that this be designated as a “Strategic and Key” appointment with the appointment restricted to the Leader of Council (Or their nominee). Councillor Scopes agreed to act as an informal representative for the Council until the appointment could be formalised by MMC.
 - Members are now asked to confirm that this appointment be restricted to the Leader of Council or their nominee and to determine the appointment to the available place.

Appointments made since June 2019

18 Members are advised that the following appointments have been confirmed by the Head of Democratic Services in accordance with the Appointments to Outside Bodies Procedure Rules (4.5) since the last meeting of the Committee:

- Morley Town Deal Board – 28/09/20 – Councillor L Mulherin; Councillor A Hutchison and Councillor W Kidger.
- Groundwork Yorkshire – 07/01/21 – Councillor A Garthwaite; Councillor P Grahame and Councillor A Blackburn
- The Lord Mayor of Leeds Appeals Fund - 01/04/21 – Councillor D Cohen replaced Councillor D Collins
- The Local Government Association – 27/05/21 – Councillor J Lewis replaced former Councillor Baroness Blake
- The Leeds Culture Trust Board – 15/06/21 – Councillor J Pryor replaced former Councillor Baroness Blake and Councillor D Cohen was re-appointed

These have been included within the schedule of Member appointments attached at Appendix 2 to this report

Insurance and Indemnities for Members

- 19 Following the June 2019 meeting, officers were asked to provide further information to Members on the insurance and indemnity cover arranged for Members and officers serving on an Outside Body. In brief, if a Member is nominated to an Outside Body by the Council, the Council provides full indemnity. A copy of the agreed Insurance and Indemnity document is attached as **Appendix 4** to this report and will be available in each Group Office.
- The Committee is asked to note that a copy of the Insurance and Indemnity document will be available for reference in each Group Office.

What impact will this proposal have?

Wards affected: Various

Have ward members been consulted?

Yes

No

What consultation and engagement has taken place?

- 20 Group Whips are consulted in relation to any appointments made outside of Member Management Committee and are provided with the Outside Body Other Bodies appointments schedule in May each year in order to consider appointments and vacancies in readiness for the annual review.

What are the resource implications?

- 21 There are no resource or value for money implications as a result of this report.

What are the legal implications?

- 22 Full Council has delegated responsibility to Member Management Committee for:
- determining which outside bodies should have Member representation and, by determining the category of each such outside body, determining how such appointments should be made; and
 - making appointments to outside bodies categorised as Strategic and Key Partnership.

- 23 This report relates to a Council function and therefore, is not available for call-in.

What are the key risks and how are they being managed?

24 There are no risk implications as a result of this report.

Does this proposal support the council's three Key Pillars? N/A

Inclusive Growth Health and Wellbeing Climate Emergency

Options, timescales and measuring success

a) What other options were considered? N/A

b) How will success be measured? N/A

c) What is the timetable for implementation?

25 As soon as possible after this meeting, officers from will;

- Inform Political Group officers of the appointments who will liaise with Councillors;
- Advise each Outside Body/Other Body of the appointment (s) to their organisation.

Appendices

26 The following are attached for consideration:

- Appendix 1 – Outside Bodies Procedure Rules
- Appendix 2 – Schedule of Member appointments to Outside and Other Bodies
- Appendix 3 – Schedule of Community Committee Member appointments to Outside Bodies
- Appendix 4 - Insurance and Indemnity Document

Background papers

27 None